ASCC Program Review: AELEL

Please indicate your status.

	Faculty	Staff	Administrator	Standard Deviation	Responses
All Data	**1** **(33.33%)**	1 (33.33%)	1 (33.33%)	0	3

Faculty   Staff   Administrator

3. List the outcomes for your Dept/Prog/Div: (Lisi mai Matātiʻa Ausia (Vaega poo Tikeri) mo lau matagaluega/polokalama/Vaega:)

Text Responses

1. The AELEL State Plan will be used and followed for funding year 2016.

2. The community through partnerships receives increase outreach services throughout the year.

3. Students increase passage rate through all courses.
AELEL Divisional Outcome AY2015-2016
1. The AELEL State Plan will be used and followed for funding year 2016.
2. The community through partnerships receives increased outreach service throughout the year.
3. Students increased passage rate through all courses.

All 4 instructors and department Director are Master degree holders. I, the Admin Asst. currently am a Bachelor's degree holder.

4. Explain how your mission and outcomes support the institution's mission: (Faamatala le sootaga ma le lagolagoina o la tou manulauti ma matati'a ausia o le Manulauti a le Kolisi)

Text Responses

The institutional mission states that in fulfilling its mission, all of the programs prepare all students including those who are educationally underserved, challenged, or non-traditional for:
-Transfer to institutions of higher learning
-Successful entry into the workforce

The AELEL State Plan specify various literacy programs we offer to the community and non-traditional learners. We serve institutionalized individuals and non-profit organizations, as well as government agencies who we develop partnerships with.

The American Samoa Community College (ASCC)
Division of Adult Education Literacy and Extended
Learning (AELEL) is designed to fulfill the College's
mission of making educational services
available to the non
-
traditional student population of American Samoa by
offering credit and non
-
credit courses. Continuing
Education courses provide development
,
improvement, and
advancement of specific and general work
-
related skills.

The mission of the American Samoa Community College (ASCC) Division of Adult Education Literacy and Extended Learning (AELEL) aka American Samoa Adult Basic Education program, is to enable every adult learner in American Samoa to acquire the necessary basic skills in math, reading, writing, speaking, and listening in order to compete successfully in today's workplace, strengthen their family foundation, and exercise full citizenship.
The AELEL support the institution's mission by assisting, educating, providing its participants to: obtain a GED or Secondary School Diploma; enter employment; retain employment; and, enter post-secondary education or training.

The AELEL is designed to fulfill the College's mission of making educational services available to the non-traditional student population of American Samoa by offering credit and non-credit courses. Continuing Education courses provide development, improvement, and advancement of specific and general work related skills.

1a. Does the prog/dept/div conduct/undergo a periodic evaluation on the effectiveness of instruction and services? (E faatino ni suesuega faavaitau a le matagaluega/polokalama/vaega e iloilo ai le aogā o aoaoga ma tautua?)

	Yes (Ioe)	No (leai)	don't know (leiloa)	Standard Deviation	Responses
All Data	5 (100%)	0 (0%)	0 (0%)	2.36	5

1b. Please explain: (Fa'amolemole fa'amatala)

Text Responses

We conduct teacher/staff evaluations, student evaluations, and course evaluations on an annual basis.

Instructors' class observation by Director/ Director, Instructors, and Administrative Assistants on campus presentations for professional development/ Courses Syllabi prepared and submitted by Instructors to the Director/ Adult Learners' Instructors' Evaluation after course/ Director's annual evaluation for each Instructor and Administrative Assistant.

The ASABE program is regularly evaluated based on its measurable objectives and its 4 indicators mentioned in I. 4. Also, data used to monitor program progress are based on: the number of classes held; the annual population count of participants; the program reports; and the number of GED participants passing the test for their high school diplomas.

2. How does your dept/prog/divsupport student learning and achievement? (E faapefea ona lagolago e le tou matagaluega/polokalama/vaega aoaoga ma tulaga ausia a tagata aooga?)

Text Responses

We have our own assessment system in place for all of our instructional programs. AELEL has the CASAS assessment system to appraised and pre/post for all participants enrolled in our programs. These test results will keep track of the students progress with our programs.

AELEL offers courses for Adult Learners in Adult Basic Education (ABE), English as a Second Language (ESL), and General Equivalency Diploma (GED). All Instructors have office hours to provide tutoring services and advices for Adult Learners. Director, Instructors, and Administrative Assistant attend professional developments off-island and on-island (ASCC Campus, AELEL Department).

3. Check the following used for evaluating the effectiveness of the dept/prog/div: Please explain how each is used. (Togi ripoti na faaaogā i le iloiloga o le aogā o la outou vaega. Faamolemole faamatala pe faapefea ona faaaoga ia ripoti taitasi.)

	Yes	No	Please explain:	Standard Deviation	Responses	Weighted Average
Annual Reports (Ripoti faaletausaga: Ioe pe Leai, Faamolemole faamatala.)	4 (100%)	0 (0%)	0 (0%)	1.89	4	1 / 2
Quarterly Reports (Ripoti faalekuata. Ioe pe Leai, Faamolemole faamatala)	2 (100%)	0 (0%)	0 (0%)	0.94	2	1 / 2
Bi-weekly Reports (Ripoti tai lua vaiaso. Ioe pe Leai, Faamolemole faamatala).	2 (100%)	0 (0%)	0 (0%)	0.94	2	1 / 2
Student Learning Outcomes (Agavaa Ausia Tagata Aooga. Ioe pe Leai, Faamolemole faamatala)	2 (100%)	0 (0%)	0 (0%)	0.94	2	1 / 2
Institutional Strategic Plan (Fuafuaga Faataatia Kolisi. Ioe pe Leai, Faamolemole faamatala)	3 (75%)	1 (25%)	0 (0%)	1.25	4	1.25 / 2
Performance Evaluation (Iloiloga o Galuega Faatino. Ioe pe Leai, Faamolemole faamatala)	4 (100%)	0 (0%)	0 (0%)	1.89	4	1 / 2
Program Review (Iloiloga o Polokalama. Ioe pe Leai, Faamolemole faamatala)	4 (100%)	0 (0%)	0 (0%)	1.89	4	1 / 2
Course Evaluation (Suesuega o Mataupu. Ioe pe Leai, Faamolemole faamatala)	2 (100%)	0 (0%)	0 (0%)	0.94	2	1 / 2
Student Satisfaction Survey (Suesuega Lotomalie Tagata Aooga. Ioe pe Leai, Faamolemole faamatala)	0 (0%)	2 (100%)	0 (0%)	0.94	2	2 / 2
Fact Sheets (Pepa o Faamatalaga Moni. Ioe pe Leai, Faamolemole faamatala)	0 (0%)	2 (100%)	0 (0%)	0.94	2	2 / 2
Other Evidence (Nisi faamaumauga. Ioe pe Leai, Faamolemole faamatala)	0 (0%)	2 (100%)	0 (0%)	0.94	2	2 / 2
						1.23 / 2

1a. Have evaluation processes resulted in recent/continuous improvements? Please explain (Na mafai ona faʻaauau faaleleiga ona o faaiuga mai iloiloga?

	yes (joe)	no (leai)	don't know (leiloa)	Standard Deviation	Responses
All Data	**4** **(100%)**	0 (0%)	0 (0%)	1.89	4

1b. Please explain: (Fa'amolemole fa'amatala)

Text Responses

Shuffling of our faculty teaching loads and course offering.

Director's Leadership Skills/ Instructors' Teaching Strategies and Classroom Management Skills/ Good passing percentile rate of courses taken by Adult Learners/ Good passing ratio of GED Actual Test by Adult Learners.

Improvement of schedules in regards to class sessions.

Improvement of schedules in regards to class sessions.

2. What outcomes did these improvement help achieve? Please explain: (O a ni matātiʻa na mafai e nei faaleleiga ona ʻausia? Faamolemole faamatala)

Text Responses

Outcome 1 and 3.

Same as 1b.

3a. Where there any recommendations from the previous Divisional Assessment (2014) that were not completed/acted on in the past year? (Na iai ni fautuga mai le Suesuega a le Vaega e leʻi mafai ona faia i le tausaga talu ai?)

	yes (joe)	no (leai)	don't know (le iloa)	Standard Deviation	Responses
All Data	0 (0%)	**4** **(100%)**	0 (0%)	1.89	4

3b.Please explain: (Fa'amolemole fa'amatala)

Text Responses

Verify by Director.

4. List significant achievements made to this Dept/Prog/Div over this past year: (Lisi mai ni matātiʻa na ausia e le polokalama/matagaluega/vaega i le tausaga talu ai?)

Text Responses

Completion of the State Plan and its annual performance report.
Creating new partnership with government agencies.

Same as 1b.

1a. Does your dept/prog/div recognize and implement feedback from faculty and staff in decision making for continuous improvement to the institution? (E amanaia ma faaaoga e tou matagaluega/polokalama/vaega manatu tuuina mai e faiaoga ma tagata faigaluega i faaiuga fai mo le faʻaauau o le faaleleia o le Kolisi?)

	yes (joe)	no (leai)	don't know (leiloa)	Standard Deviation	Responses
All Data	4 (100%)	0 (0%)	0 (0%)	1.89	4

1b. Please explain: (Fa'amolemole fa'amatala)

Text Responses

The development of our divisional goals/outcomes. Faculty and staff advise on improving team work and improving instructions in various courses.

Verify by Director.

2a. Are Dept/Prog/Div SOPs and decisions regularly communicated to staff/faculty? (E masani ona logo atu i tagata faigaluega/faiaoga faaiuga ma faagasologa (SOP) a le Vaega/Matagaluega/polokalama?)

	yes (joe)	no (leai)	don't know (leiloa)	Standard Deviation	Responses
All Data	4 (100%)	0 (0%)	0 (0%)	1.89	4

2b.Please explain: (Fa'amolemole fa'amatala)

Text Responses

We do discuss these in our monthly staff meetings.

Verify by Director.

3a. Are the decisions systematically documented and archived? (E faasolosolo lelei le faamauina ma le teuina o faaiuga?)

	yes (joe)	no (leai)	don't know (leiloa)	Standard Deviation	Responses
All Data	**4** **(100%)**	0 (0%)	0 (0%)	1.89	4

3b. Please explain: (Fa'amolemole fa'amatala)

Text Responses

Meeting minutes.

Verify by Director.

1a. Is the Number of personnel adequate to support your Dept/Prog/Div? (O fetaui le fuainumera o tagata faigaluega mo le lagolagoina o lau matagaluega?)

	yes (joe)	no (leai)	don't know (leiloa)	Standard Deviation	Responses
All Data	**4** **(100%)**	0 (0%)	0 (0%)	1.89	4

1b. Please explain: (Fa'amolemole fa'amatala)

Text Responses

Verify by Director.

2a. Do personnel possess all specialized skills or credentials required to support the Dept/Prog/Div? (Ua iai i tagata faigaluega agavaa poo tomai tau aoga o loo manaomia i le lagolagoina o le polokalama? Ioe pe Leai pe Ou te le iloa.)

	yes (joe)	no (leai)	don't know (leiloa)	Standard Deviation	Responses
All Data	**4** **(100%)**	0 (0%)	0 (0%)	1.89	4

2b. Please explain: (Fa'amolemole fa'amatala)

Text Responses

Verify by Director.

3a. Are all proper documentation (degrees, certificates, etc.,) on file and continuously updated? (O atoatoa faamaumauga (tikeri, tipiloma…) i faila ma faaauau faaopoopoga?)

	yes (joe)	no (leai)	don't know (leiloa)	Standard Deviation	Responses
All Data	4 (100%)	0 (0%)	0 (0%)	1.89	4

3b. please explain: (Fa'amolemole fa'amatala)

Text Responses

Verify by Director and ASCC's HRO Department.

4a. Are all personnel in this Dept/Prog/Div careful in protecting the security, confidentiality and integrity of student information according to FERPA? (O faaeteete tagata faigaluega i lenei vaega i le malu puipuia o faamatalaga uma e tusa ma tulafono a le Kolisi, Faigamalo faalotoifale, feterale?)

	yes (joe)	no (leai)	don't know (leiloa)	Standard Deviation	Responses
All Data	4 (100%)	0 (0%)	0 (0%)	1.89	4

4b. Please explain: (Fa'amolemole fa'amatala)

Text Responses

Verify by Director.

5. Does your dept/prog/div effectively use its personnel to achieve its mission? (O faaaoga tatau e lau matagaluega/polokalama/vaega au tagata faigaluega ina ia 'ausia ai lana manulautī?)

	yes (joe)	no (leai)	don't know (leiloa)	Standard Deviation	Responses
All Data	4 (100%)	0 (0%)	0 (0%)	1.89	4

5b. Please explain how it can improve: (Faamolemole faamalamalama mai i lalo pe faapefea ona faaleleia.)

Text Responses

Verify by Director.

Are you a full time or Part Time employee?

	Full Time	Part Time	Standard Deviation	Responses
All Data	4 (100%)	0 (0%)	2	4

Number of Courses you teach:

Text Responses

Five Courses/ Verify by Director.

5 courses a semester

5 courses a semester

Degrees, Coursework, and or Publications

Text Responses

MEd.

AA, BA, MA Degrees/ ABE, ESL, Pre-GED, GED Courses.

Degrees:
1. AA-Liberal Arts
2. BEd- Education
3. MEd- Education

Coursework:
- Presently attending doctoral program in education with Argosy University. Proposed date of completion of doctorate will be December of 2015 (Fall).

Publications:
1.

Degrees:
1. AA-Liberal Arts
2. BEd- Education
3. MEd- Education

Coursework:
- Presently attending doctoral program in education with Argosy University. Proposed date of completion of doctorate will be December of 2015 (Fall).

Publications:
1.

Other Qualifications not listed in previous question:

Text Responses

ASCC HRO FILES due to enumeration.

List involvement in college/instruction'community activivites (i.e club sponsorships, committees, boards, organizations, etc.)

Text Responses

Dean/Director Committee

Curriculum Committee, Assessment Committee, Sub-Committee, and Club Sponsorship.

Senator:

ASCC Faculty Senate

Senator:

ASCC Faculty Senate

1a. Have faculty/staff in the dept/prog/div involved themselves in in-service training and other professional development? (Na auai le aufaigaluega o le matagaluega/polokalama/vaega i ni aoaoga 'a 'o galulue ma isi aoaoga 'auā le alualu i luma?)

	yes (joe)	no (leai)	don't know (leiloa)	Standard Deviation	Responses
All Data	4 (100%)	0 (0%)	0 (0%)	1.89	4

1b. If "yes", please list evidence: (Afai e "Ioe" faamatala mai pine faamau o iai.)

Text Responses

Certificate of participation and participating in in-service professional development by our department.

Verify by Director.

2a. Are there any unmet needs for professional development among personnel in this Dept/Prog/Div? (O iai ni manaoga tau aoaoga e le'i faia mo le aufaigaluega a lau matagaluega/polokalama/vaega?)

	yes (joe)	no (leai)	don't know (leiloa)	Standard Deviation	Responses
All Data	0 (0%)	4 (100%)	0 (0%)	1.89	4

2b. Please explain: (Fa'amolemole fa'amatala)

Text Responses

Verify by Director.

3a. Are faculty/staff evaluated on an annual basis by the immediate Supervisor (i.e.Director, Dean, Vice-President, Chairperson)? (O iloilo galuega faatino faaletausaga mo faiaoga/tagata faigaluega e le Ta'ita'i (e pei o Taitaifono, Faatonu, Matua o le saofaiga, Sui-Peresitene.)

	yes (joe)	no (leai)	don't know (leiloa)	Standard Deviation	Responses
All Data	4 (100%)	0 (0%)	0 (0%)	1.89	4

3b. Please explain:

Text Responses

Verify by Director.

4a.Are evaluations consistent and completed in a timely manner as documented in ASCC policies? (O mulimulita'i iloiloga o galuega faatino e tusa ma tulafono a le Kolisi Tuufaatasi?)

	yes (joe)	no (leai)	don't know (leiloa)	Responses
All Data	**4** **(100%)**	0 (0%)	0 (0%)	4

4b. Please explain: (Fa'amolemole fa'amatala)

Text Responses

Verify by Director.

1. Briefly describe the facilities occupied by your Dept/Prog/Div (ie. classrooms, offices, labs, etc.,)? (Otooto mai se faamatalaga o ituaiga fale/potu o faaaoga e lau matagaluega/polokalama/vaega. (e iai potu aoga, ofisa, potu su'esu'e ma isi)

Text Responses

We have two classrooms, a mini computer lab, and our main office.

Good.

2a. Are all facilities adequate to support the mission of your Dept/Prog/Div? (O talafeagai fale/potu aua le lagolagoina o le manulauti a lau matagaluega/polokalama/vaega?)

	yes (joe)	no (leai)	don't know (leiloa)	Standard Deviation	Responses
All Data	**2** **(100%)**	0 (0%)	0 (0%)	0.94	2

2b. Please explain: (Fa'amolemole fa'amatala)

Text Responses

Verify by Director.

3a. Does the institution operate and maintain physical facilities that are adequate to serve the needs of this dept/prog/div? (O faaaoga ma tausi e le aoga ni fale/potu e talafeagai e tautuaina le mana'oga o le matagaluega/polokalama/vaega. Ioe pe Leai poo le Ou te lē iloa)

	yes (joe)	no (leai)	don't know (leiloa)	Responses
All Data	**1** **(50%)**	1 (50%)	0 (0%)	2

yes (joe)   no (leai)   don't know (leiloa)

3b. Please explain: (Fa'amolemole fa'amatala)

Text Responses

We need another classroom to accommodate the course offering on campus.

Verify by Director.

4a. Does the institution take reasonable steps to provide a healthy, safe, and secure environment for this dept/prog/div? (O faia e le kolisi ni gaoioiga mo se siosiomaga maloloina, saogalemu ma malupuipuia mo lenei matagaluega/polokalama/vaega?)

	yes (joe)	no (leai)	don't know (leiloa)	Standard Deviation	Responses
All Data	2 (100%)	0 (0%)	0 (0%)	0.94	2

4b. Please explain: (Fa'amolemole fa'amatala)

Text Responses

Verify by Director.

5a. Are the physical facilities accessible to persons with disabilities? (O faigofie ona faaaoga potu/fale e tagata o iai manaoga faapitoa?)

	yes (joe)	no (leai)	don't know (leiloa)	Standard Deviation	Responses
All Data	2 (100%)	0 (0%)	0 (0%)	0.94	2

5b. If no, please describe below what is needed to make your area accessible: (faamolemole faamatala mai i lalo atu mea e moomia e faafaigofie ai ona faaaoga)

Text Responses

Verify by Director.

6a. Are additional facilities required to support the Dept/Prog/Div? (O iai ni fale /potu faaopoopo o moomia e lagolago ai le matagaluega/polokalama/vaega?)

	yes (joe)	no (leai)	don't know (leiloa)	Standard Deviation	Responses
All Data	2 (100%)	0 (0%)	0 (0%)	0.94	2

6b. If so, please list and explain: (Afai o lea, faamolemole lisi i lalo ma faamalamalama mai)

Text Responses

A need for a private computer lab for the implementation of the GED exam for the students.

Verify by Director.

1. Briefly describe current equipment used by your dept/prog/div and indicate whether it is adequate or inadequate: (Otooto mai meafaigaluega o loo faaaoga i le taimi nei e lau matagaluega/polokalama/vaega ma faailoa mai poo talafeagai pe leai:)

Text Responses

1-Smart Board
1-Copier
6-Desktop Computers

Good.

2a. Are additional equipment required to support the dept/prog/div? (O moomia nisi meafaigaluega e lagolago ai le matagaluega/polokalama/vaega?)

	yes (joe)	no (leai)	don't know (leiloa)	Standard Deviation	Responses
All Data	2 (100%)	0 (0%)	0 (0%)	0.94	2

2b. If so, please list and explain: (Afai o lea, faamolemole lisi mai ma faamalamalama.)

Text Responses

Need a smart board for R-28.

Verify by Director.

3a. Does the div/dept/prog account for its equipment through regular inventory? (O mataitū lelei e le matagaluega/polokalama/vaega ana meafaigaluega, e ala i ana suega oloa faavaitau?

	yes (joe)	no (leai)	don't know (leiloa)	Standard Deviation	Responses
All Data	2 (100%)	0 (0%)	0 (0%)	0.94	2

3b. Please explain: (Fa'amolemole fa'amatala)

Text Responses

Verify by Director.

4a. Does the div/dept/prog account for preventive maintenance of its equipment? (O nofo tapena le matagaluega/polokalama/vaega aua le puipuiga ma le faaleleia o ana meafaigaluega. Ioe pe Leai pe Ou te lē Iloa. Faamolemole faamalamalama mai.)

	yes (joe)	no (leai)	don't know (leiloa)	Standard Deviation	Responses
All Data	**2** **(100%)**	0 (0%)	0 (0%)	0.94	2

4b. Please explain: (Fa'amolemole fa'amatala)

Text Responses

Verify by Director.

5a. Is the equipment used by this dept/prog/div similar to that used in the workplace or at a higher level institution? (O tai tutusa meafaigaluega a le matagaluega/polokalama/vaega ma mea e faaaoga i falefaigaluega poo isi kolisi ma iunivesite?)

	yes (joe)	no (leai)	don't know (leiloa)	Standard Deviation	Responses
All Data	**2** **(100%)**	0 (0%)	0 (0%)	0.94	2

5b. Please explain: (Fa'amolemole fa'amatala)

Text Responses

Verify by Director.

6a. Is there a need to update/upgrade equipment for improvement of services? (O moomia ona siitia le tulaga o meafaigaluega mo le faaleleia o auaunaga?)

	yes (joe)	no (leai)	don't know (leiloa)	Standard Deviation	Responses
All Data	2 (100%)	0 (0%)	0 (0%)	0.94	2

6b. Please explain: (Fa'amolemole fa'amatala)

Text Responses

Verify by Director.

1a. Is the budget information available to this Dept/Prog/Div? (O tatala le avanoa e maua ai ni faamaumauga o le Tala o le Tupe e ta'ita'i o matagaluega/polokalama/vaega?)

	yes (joe)	no (leai)	don't know (leiloa)	Standard Deviation	Responses
All Data	2 (100%)	0 (0%)	0 (0%)	0.94	2

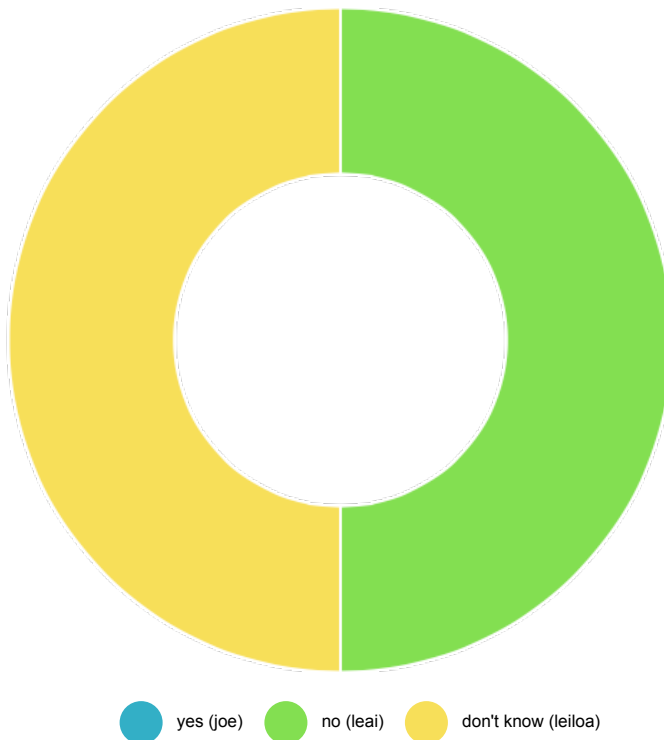## 1b. Please explain: (Fa'amolemole fa'amatala)

Text Responses

Need for Business Office to reprogram web advisor to accomodate grants program.

Verify by Director.

2a. Are faculty/staff involved in div/dept/prog annual budget planning? (O 'auai faiaoga/'au faigaluega i le fuafuaina o le tala i le tupe faaletausaga a le matagaluega/polokalama/vaega?)

	yes (joe)	no (leai)	don't know (leiloa)	Standard Deviation	Responses
All Data	0 (0%)	**1** **(50%)**	1 (50%)	0.47	2

● yes (joe) ● no (leai) ● don't know (leiloa)

2b. Please explain: Fa'amolemole fa'amatala)

Text Responses

We do not have time to actually go through the process with our staff.

Verify by Director.

3a. Does the dept/prog/div provide guidance on budget processes, analysis, and preparation? (O ofo atu e le matagaluega/polokalama/vaega ni ta'iala o le faagaoioiga o tala o tupe, iloiloga ma sauniga?)

	yes (joe)	no (leai)	don't know (leiloa)	Standard Deviation	Responses
All Data	1 (50%)	0 (0%)	1 (50%)	0.47	2

yes (joe)   no (leai)   don't know (leiloa)

3b. Please explain: (Fa'amolemole fa'amatala)

Text Responses

Verify by Director.

4a. Is adequate financial support available to meet the needs of this Dept/Prog/Div? (O lava le lagolago tau tupe o faaavanoa atu mo matagaluega/polokalama/vaega?)

	yes (ioe)	no (leai)	don't know (leiloa)	Standard Deviation	Responses
All Data	1 **(50%)**	1 (50%)	0 (0%)	0.47	2

yes (ioe)　　　no (leai)　　　don't know (leiloa)

4b. Please explain: (Fa'molemole fa'amatala)

Text Responses

Financial status report on Web Advisor does not reflect the grants funding year as specify by the grantors.

Verify by Director.

5a. Does the dept/prog/div effectively use its current financial resources to achieve its mission? (O faaaogā tatau e le matagaluega/polokalama/vaega ana alaga'oa tau tupe e ausia ai lana manulautī?)

	yes (joe)	no (leai)	don't know (leiloa)	Standard Deviation	Responses
All Data	2 **(100%)**	0 (0%)	0 (0%)	0.94	2

5b. Please explain: (Fa'amolemole fa'amatala)

Text Responses

Verify by Director.

6a. Does the dept/prog/div have any budget priorities to implement for continuous improvement to achieve its mission? (O iai ni faamuamua tau tala o le tupe a le matagaluega/polokalama/vaega o fia faatino mo le alualu pea i luma, ina ia ausia ai lana manulauti?)

	yes (joe)	no (leai)	don't know (leiloa)	Standard Deviation	Responses
All Data	**1** **(50%)**	0 (0%)	1 (50%)	0.47	2

yes (joe)   no (leai)   don't know (leiloa)

6b. Please explain: (Fa'amolemole fa'amatala)

Text Responses

Verify by Director.

1a. Is technology used to improve student learning and services? (O faaaoga le tekonolosi e faaleleia ai aoaoga ma tautua mo tagata aooga ?)

	yes (joe)	no (leai)	don't know (leiloa)	Standard Deviation	Responses
All Data	**2** **(100%)**	0 (0%)	0 (0%)	0.94	2

1b. Please explain: (Fa'amolemole fa'amatala)

Text Responses

AELEL has a computer lab and a Smart Board. Verify by Director.

2. Check the following technologies sufficient to perform your duties:

	Available/Accessible (Avanoa/Faigofie ona maua)	Appropriate (Talafeagai)	Current (Tekonolosi o le taimi nei)	Standard Deviation	Responses	Weighted Average
ASCC Online Systems (Moodle, Compliance Assist, Colleague, Webmail, Website etc.) (Sisitema a le Kolisi Tuufaatasi (polokalama e fai ai vasega)	0 (0%)	**1** **(50%)**	1 (50%)	0.47	2	2.5 / 3
Software (Microsoft Office, SPSS, CAD, Autodesk, etc..) (Poloklama tau komepiuta)	0 (0%)	**1** **(50%)**	1 (50%)	0.47	2	2.5 / 3
Internet Connectivity (speed, etc.) (Fesootaiga tau initaneti)	0 (0%)	**1** **(50%)**	1 (50%)	0.47	2	2.5 / 3
						2.5 / 3

Other technologies used:(Ma isi tekonolosi faaaoga)

Text Responses

Educational Sites are very limited and blocked.

1. Are the following student support services available and accessible to students when needed?
(O tatala avanoa ma faigofie ona maua auaunaga nei e tagata aooga pe a mana'omia?)

	Computer Labs (Potu Komepiuta)	Counseling (All types of Counseling) (Faufautua (Soo se Ituaiga)	Financial Assistance (ex. Financial Aid, Work-Study, Scholarship, Deferred Payment Plans) (Fesoasoani Tau Tupe (ftg Fesoasoani Tau Tupe mai le Malo Tele, Polokalama Galue ma Aoga, Sikolasipi, Fuafuaga tau Pili Totogi Tolopō)	Library (Faletusi)	Academic Tutoring (Fesoasoani i meaaoga)	Academic Advising (ex. Online Information, Faculty Availability) (Faufautua i mataupu tau'ave (ftg. Faamatalaga i le Upega, avanoa of aiaoga)	Campus Life (ex. Security, Extra Curricular, etc.) (Olaga Faakolisi: (ftg. Malu o le Kolisi, Mataupu/faatinoga faaopoopo ma isi)	Admissions and Records (Application, Transcripts, etc.) (Ofisa Faaulufale ma Faamaumauga (Tusi talosaga, Faamaumauga aloaia o togi maua ma isi)	Responses
All Data	**2 (100%)**	2 (100%)	0 (0%)	2 (100%)	2 (100%)	2 (100%)	2 (100%)	0 (0%)	2

● Computer Labs (Potu Komepiuta)   ● Counseling (All types of Counseling) (Faufautua (Soo se Ituaiga)

● Financial Assistance (ex. Financial Aid, Work-Study, Scholarship, Deferred Payment Plans) (Fesoasoani Tau Tupe (ftg Fesoasoani Tau Tupe mai le Malo Tele, Polokalama Galue ma Aoga, Sikolasipi, Fuafuaga tau Pili Totogi Tolopō)

● Library (Faletusi)   ● Academic Tutoring (Fesoasoani i meaaoga)

● Academic Advising (ex. Online Information, Faculty Availability) (Faufautua i mataupu tau'ave (ftg. Faamatalaga i le Upega, avanoa of aiaoga)

● Campus Life (ex. Security, Extra Curricular, etc.) (Olaga Faakolisi: (ftg. Malu o le Kolisi, Mataupu/faatinoga faaopoopo ma isi)

● Admissions and Records (Application, Transcripts, etc.) (Ofisa Faaulufale ma Faamaumauga (Tusi talosaga, Faamaumauga aloaia o togi maua ma isi)

1a. Does your dept/prog/div help to ensure safety awareness and emergency procedures for its personnel, students and community? (ex. Fire extinguishers, evacuation plans, First-Aid, etc.) (O fesoasoani lau matagaluega/polokalama/vaega e faamautinoa le silafia o puipuiga ma faatinoga o gaoioiga aua faalavelave faafuase'i mo au tagata faigaluega, tagata aooga ma tagata lautele? (ftg. Fagu tineimu, fuafuaga faataatia mo le tuua o le nofoaga, Fesoasoani Muamua, ma isi)

	yes (joe)	no (leai)	don't know (leiloa)	Standard Deviation	Responses
All Data	**1** **(50%)**	1 (50%)	0 (0%)	0.47	2

yes (joe)   no (leai)   don't know (leiloa)

1b. Please explain: (Fa'amolemole fa'amatala)

Text Responses

Verify by Director.