

**2008-2009 ACCREDITATION ANNUAL REPORT**  
**Accrediting Commission for Community and Junior Colleges**

**DUE BY June 30, 2009**

- 1) **Name of College:** American Samoa Community College
- 2) **College Address:** P.O. Box 2609
- 3) **City, State, Zip:** Pago Pago, American Samoa 96799
- 4) **Prepared by/Title:** Dr. Kathleen Kolhoff, Vice President for Academic & Student Affairs
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**INSTRUCTIONS**

**Please respond to all of the questions. Enlist the assistance of appropriate individuals in your institution to ensure the accuracy of information submitted.**

**As you respond to the following questions, please consider “new” to mean only those changes which have occurred since the college’s last Annual Report unless otherwise indicated. Include any updates or approved substantive changes since the last Annual Report.**

- 7) Indicate any change in the official name, address, or control of the institution.  
None
- 8) What is the institution’s overall course completion rate for *the fall 2008 semester*?  
Indicate by percentage: approximately 94% . (Course completion is the percentage of officially-registered students at the time of census who complete the course with a passing grade. Please indicate what your institution requires for a passing grade.)

Passing grade in most general education courses is a D. Passing grade for courses within a specific major is C-. Graduation requires a cumulative GPA of at least 2.0.

- 9) Has the institution’s course completion rate decreased by 5% or more this past year?  
Yes\_\_\_\_\_ No\_x\_\_\_\_\_
- 10) If “yes” to item #9 above, what is the percentage decrease? \_\_\_\_\_%.



11) Total FTES enrollment in credit degree applicable courses:   1081  (Fall 08)  
(4,308 for total academic year)

12) Total FTES enrollment in pre-collegiate credit courses which are non-degree applicable:  
  449  (Fall 08)  
(1330 for total academic year)

13) Total FTES of international students:   10  .

14) Does your institution collect data on state licensing examination results for career/technical programs? Yes        No   x  .

15) If “yes” to item #14 above, list the licensure exam pass rate for **each** career/technical program since last year’s Annual Report (Rate = # passing ÷ # attempting).

Name of Program	Licensure Exam Pass Rate

16) Have the institution’s licensure exam pass rates declined by 10% or more this past year?  
Yes        No       .

17) If “yes” to item #16 above, by what percentage?       %.

18) Does your institution collect information on job placement rates for its career/technical programs? Yes        No   x  .

19) If “yes” to item #18 above, list the job placement rate for **each** career/technical program since last year’s Annual Report (Rate = # placed ÷ # graduates in each program).

Name of Program	Licensure Exam Pass Rate



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- 20) Have the institution's job placement rates declined by 10% or more this past year?  
Yes\_\_\_\_\_ No\_\_\_\_\_. N/A
- 21) If "yes" to item #20 above, by what percentage? \_\_\_\_\_%?
- 22) List all sites or campuses, since the last Annual Report, at which students can complete 50% or more of the credits for a degree or certificate program, and list the programs for which 50% or more of the credits may be earned at each site or campus. Also, report when these sites or campuses began operating.
- None
- 23) List new courses and programs offered at sites or campuses outside the geographic region (but within the U.S.) served by the college since the last Annual Report.
- None
- 24) List and describe any programs which were added to the college curriculum since the last Annual Report, regardless of location, that represent a significant departure in either content or method of delivery. Please indicate whether each program is offered at the degree or certificate level and if the programs are for credit or non-credit. (Refer to the ACCJC web site [www.accjc.org](http://www.accjc.org) for Substantive Change Policy.)

***Institution of Trades & Technologies revised/added 45 courses for 8 revised Certificate of Proficiency program.***

- 1. COP in Air Conditioning and Refrigeration***
- 2. COP in Auto Mechanics***
- 3. COP in Carpentry***
- 4. COP in Diesel Engines***
- 5. COP in Electrical Technology***
- 6. COP in Electronics – Communication Systems***
- 7. COP in Electronics – Computer Systems***
- 8. COP in Networking & Computing***



***These programs are revisions of previously existing Trades and Technology programs and do not represent a significant departure in content or delivery.***



- 25) Describe new programs for which 50% or more of the credits are offered through a mode of distance or electronically mediated delivery. Do not include study abroad programs.

None

- 26) What is the total FTES enrollment for fall 2008 in all types of distance or electronically mediated delivery offered? 0.

- 27) List courses offered in a distance or electronically mediated delivery mode for the first time since the last Annual Report submission.

None

### **INSTRUCTIONS**

**STUDENT LEARNING OUTCOMES: Update the college's progress with course, certificate, degree, and general education expected Student Learning Outcomes identification, assessment, analysis and use of assessment results for institutional evaluation, planning and improvement. Respond to questions 28 – 41 below.**

- 28) Percent of courses with SLOs: \_\_\_\_\_100%\_\_\_\_\_.

- 29) Percent of programs with SLOs: \_\_\_\_\_100%\_\_\_\_\_.

- 30) Percent of courses with on-going assessment: \_\_\_\_\_100\_\_\_\_\_.

- 31) Percent of programs with on-going assessment: \_\_\_\_\_100\_\_\_\_\_.

- 32) Have institutional-level SLOs been developed? Yes x No \_\_\_\_\_.

- 33) What percent of student and learning support activities have SLOs identified?  
40.



34) Percent of learning support activities with on-going assessment? \_\_\_30\_\_\_\_\_.

35) List and describe any programs for non-US nationals the institution conducts or plans to conduct outside the U.S. Do not include study abroad programs for the institution's native students. Has the institution submitted a Substantive Change Proposal for this/these activities?

None

36) List and describe any articulation agreements or Memoranda of Understanding with non-US institutions. Has the institution submitted a Substantive Change Proposal for this/these activities?

None

37) Has the institution entered into new contracts with non-regionally accredited organizations which provide courses or programs on behalf of the institution?  
Yes\_\_\_\_\_ No\_\_\_x\_.

38) If "yes" to item #37 above, please complete questions #39, #40, and #41 below.

39) Which courses or instructional programs are provided?

40) Which student and learning support services are provided?

41) Describe the level of control the institution exercises over the contract.



