AMERICAN SAMOA COMMUNITY COLLEGE

Connections Newsletter

ASCC CHIEFS

Volume I: Issue 5 – March 2018



Institutional Updates:

Featured Highlights:

I. Office of the President:

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- b. ASCC Board Approval of ASCC-ACCJC Annual Reports

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ASCC Hosts Leadership Training for EPA



Seen here are the presenters and participants in the Leadership Training held by ASCC on the 14th and 15th of March for 17 staff members of the Environmental Protection Agency (EPA). ASCC President (2nd left) led the training team, while EPA Director Ameko Pato (center) joined his staff members for the training's conclusion. (Photo: J. Kneubuhl)

March 14-15, 2018: ASCC Hosts Leadership Training for EPA: A stated component of the Vision of the American Samoa Community College (ASCC) is for the institution to have "an active impact in the development of the educational, social, cultural, political, economic, technological, and environmental wellbeing of American Samoa and the Pacific." A demonstration of the College's support of American Samoa's environmental well-being took place on the 14th and 15th of March when ASCC hosted 17 staff members of the Environmental Protection Agency (EPA) for a two day Leadership Training.

The training took the participants through the basics of professional leadership standards and practices. ASCC President Dr. Rosevonne Makaiwi-Pato headed the training team, which included Vice President Dr. Lina Galea'i-Scanlan, Office of Institutional Effectiveness Director Sonny Leomiti, and Dean of Academic Affairs Letupu Tauanu'u-Moananu. The training explored many different aspects of effective leadership, including ethics, communication, accountability, decision-making and sustaining best practices. The presenters also placed an emphasis on balance and well-being, since a leader's overall wellness will have an influence on not only their own job performance, but also on those whom they lead. (*The full article can be viewed on the ASCC Website at: http://www.amsamoa.edu/pressreleases/180319EPA.html.*)

March 29, 2018: Review and Approval of ASCC Annual Reports: The College completed its required Annual and Fiscal reports for the WASC-ACCJC. The 2018 reports were reviewed and approved by the Board of Higher Education in a special meeting held on the 29th of March 2018. The reports will be certified and submitted by the President on the 2nd of April as required by Commission Policy. The ACCJC Annual reports serves as a monitoring mechanism for institutions under the purview of WASC-ACCJC. Access to previous Annual and Fiscal reports submitted to the Commission can be accessed on the College's Website at: http://www.amsamoa.edu/institution/accreditation/report archives.html.

March 2, 2018: ACCJC Update – Keep our Members Up-to-Date: ACCJC President Dr. Richard Winn announced Jim Austin as the Financial Review Consultant for the Commission. According to Dr. Winn in his email correspondence, "Jim brings with him more than 20 years of high-level financial leadership at several community colleges and as Interim Vice Chancellor of Fiscal Policies and Facilities at the California Community College Chancellor's Office. He will be playing a key role in refining our approach to fiscal monitoring and in establishing effective relationships with other entities with which we share common oversight interests." March 2, 2018: Monthly Presidential Message: Monthly series of conversation-starters about key aspects of the Commission's work as an accrediting agency is now made available online at: https://accjc.org/presidents-message. "The first entry touches on how our region ended up with two accrediting agencies. These informational pieces will be updated at the beginning of each month, covering such topics as the role of sanctions, the work of a Commissioner, and our relationship with the US Department of Education. We will feature new initiatives and address important challenges that we face. Each month's entry will then be archived for future reference. Our goal is to enrich regional understanding of this important aspect of higher education. We hope you will find reasons to return regularly to this page."

March 23, 2018: Commissioner Nominating Committee, Announcement of Commission Vacancies, and Request for Nominations/Applications – Announcement: "The Accrediting Commission for Community and Junior Colleges (ACCJC) is seeking nominations and applications from individuals who wish to be considered for election as Commissioners to the ACCJC. Commissioners are elected for a three-year term, and are eligible for reelection to a second three-year term. The composition of the Commission membership can be found in the ACCJC Bylaws, Article III, Section I; the process for electing Commissioners can also be in the ACCJC Bylaws, Article IV. The ACCJC Bylaws are located on the ACCJC website at: www.accjc.org."

(Please note that all updates from the Commission are made available on the ASCC Website at: http://www.amsamoa.edu/institution/accreditation/ACCJCUpdates.html.)

March 29, 2018: Invitation for Member Comments on Proposed Changes to ACCJC Policies – In an email communication from ACCJC Vice President Dr. Stephanie Droker to Chancellors, Superintendents, Presidents, and Accreditation Liaison Officers, an invitation for member comments on proposed changes to ACCJC Policies that include: 1. Policy on Contractual Relationships with Non-Regionally Accredited Organizations and, 2. Policy on Substantive Change. To review the policy changes, please visit the ACCJC Website at: https://accjc.org/announcement/invitation-member-comments-proposed-changes-on-policies-first-read/.

March 15, 2018: ASCC Assists Students in Need After Cyclone Gita: the American Samoa Community College (ASCC) Marketing Committee, in collaboration with the Student Government Association (SGA) and student clubs on campus, in March concluded an a food drive to provide assistance to students at the College whose homes were damaged by February's Cyclone Gita. Even a month after the cyclone, a number of ASCC students continue to struggle with its aftermath, challenged to provide basic necessities like food and clothing. The ASCC Marketing Committee Chaired by Mr. Peteru Lam Yuen and Director Keseta Okenaisa Fauolo, assisted by the SGA and the student clubs launched a week long collection effort both on and off campus, and then organized the distribution of the donated food, clothing and other items according to the identified needs of individual students. (Please visit the full story on the College's Website at: http://www.amsamoa.edu/pressreleases/180315Cyclone.html.)



ASCC student Feliciamere P. Elisara, whose Vailoa home was destroyed by Cyclone Gita, receives food, water and clothing during the College's assistance drive in March for students affected by the cyclone. The ASCC Marketing Committee organized effort, with assistance from the Student Government Association and the College's student clubs. (Photo: J. Kneubuhl)

March Academic Highlights:

• March 9 -19, 2018: Ten students enrolled in Marine Science courses were provided an opportunity to participate in the one week QUEST (Quantitative Underwater Ecological Survey Techniques) with Marine Science faculty/adjunct faculty and UH MOP coordinator. The opportunity allowed students to be trained on identified local species using their scientific names and learning survey theory with a practical application of survey theory in the water.



• March 14, 2018: A member of the Fine Arts Faculty and Chairperson of the department has been recognized nationally for his leadership in the PTK Honor Society. Mr. Kuki Tuiasosopo is the lead Advisor of the PTK Honor Society and has served many years with other colleagues in providing PTK students with the support and guidance for students to be successful while attending the ASCC.



ASCC President Dr. Rosevonne Makaiwi-Pato (right) and Dean of Academic Affairs Letupu Moananu present Fine Arts Department chairman Kuki Tuiasosopo (center) with a letter of recognition from the headquarters of the Phi Theta Kappa (PTK) International Honors Society. The PTK has recognized Mr. Tuiasosopo for five years of service as an advisor to the ASCC Alpha Epsilon Mu chapter of the society. (Photo: J. Kneubuhl)

• March 20 – March 27, 2018: Members of the Alpha Epsilon Mu Chapter of Phi Theta Kappa hosted 17 American students from the School for International Training (S.I.T.) exchange program. The group arrived on March 20 and was greeted at an informal welcoming gathering in RM 30 where student hosts met their guests for the first time. Throughout the week, the American students attended workshops on climate change, indigenous art, Samoan music, architecture and social change. These workshops were conducted by some of the ASCC faculty and students.

A significant part of the American Samoa Excursion is the Homestay Program where an American student is hosted by an ASCC student and his or her family. The main purpose is to allow the visitor to learn first-hand the importance of family orientation in the Samoan culture, and how many of the social issues faced by young people are addressed or solved through the family institution. On the other hand, PTK host students engage in intellectual exchange with their guests, and learn from them aspects of American culture. In addition, PTK students learn from these American students their home colleges and the academic degree programs offered at those universities. On the weekend, PTK hosted a Beach and BBQ Day at the Suigaula Park at Utulei.

After a week of exchanges and making new friends, PTK bid farewell to the visitors at a luncheon hosted by PTK in RM 30. Dean Le'i and Dean Moananu also attended the luncheon where student hosts shared their experiences with the American students, and gave them gifts which their families had prepared for the visitors. Mr. Roland Pritchett, the coordinator of the S.I.T. program expressed his sincere appreciation to PTK and the student hosts for making their stay in American Samoa memorable. According to Anasitasia Vaitele, a member of the honor society, "I'm so glad I hosted Donari Yahzid because we clicked right away. Our family adored her and she loved my family. We learned a lot from each other. She respected our culture and she admires us because we still speak our native language. Donari was like a sister to me." Anasitasia said that hosting an American student made her appreciate her Samoan culture.

As one of the two community projects PTK undertakes every semester, the School for International Training will again visit in the fall semester, and PTK students will host a new group of American students. Advisors and PTK members would like to thank the Dean of Academic Affiars and the Dean of Student Services for their continuing support of PTK.



The ASCC chapter of the Phi Theta Kappa honor society hosted 17 visitors from the School of International Training (SIT) late last month. Each SIT student was a guest in the home of a PTK member, which enabled a rich cultural exchange as well as the building of lifelong friendships. The two combined groups are seen here enjoying an afternoon of fellowship at Utulei Beach.

• March 7 & March 14, 2018: AHEC hosted activities with ASCC HOSA students - The Area Health Education Center (AHEC) under the leadership of Coordinator Ms. Monica Afalava and Dean of Academic Affairs hosted a CPR Skills Training and Tobacco Free Pledge Wall with the HOSA students during the month of March. These trainings were conducted in the ASCC M-9 Building where the AHEC office is located.

Cardiopulmonary Resuscitation (CPR) Skills Training

• The HOSA – Future Health Professionals ASCC Chapter, a student organization at ASCC under the American Samoa AHEC Office held a CPR skills training for the ASCC students. HOSA students that conducted the training have completed the CNA Program with ASCC and the HEA 152- First Aid/CPR Class. The CPR Skills Training was provided by the HOSA members with the goal to open up the training to all students at ASCC. Although the student-to-student training did not provide any certification for the participants, it is always good to know how to administer CPR. CPR skills are life-saving skills. Learning and practicing these skills gives confidence to save a life in an emergency situation. Everyone should know how to give CPR.

Tobacco-Free Pledge Wall

In addition, the HOSA hosted a Pledge Wall to (hashtag, Be The First) #BeTheFirst Tobacco-Free generation. An activity in coordination with Kick Butts Day, a national day of activism that empowers youth to stand out, speak up and seize control against Big Tobacco. Kick Butts Day is organized by the Campaign for Tobacco-Free Kids, and has been an annual national even since 1996. While Kick Butts Day is officially held on one day each year, March 21st, in 2018, the hope is that every day will be Kick Butts Day in the fight against tobacco. For this reason, the HOSA ASCC Chapter walked the pledge banner around the ASCC Campus on Monday March 26 from 9-11am, and were stationed near the cafeteria on Tuesday March 27 from 9-11am. The student organization was able to collect 150 signatures from students, faculty, and staff on campus. Survey and assessment forms were also distributed from the Department of Health Tobacco and Diabetes Control to participants, gathering information that included whether or not an individual was aware of the quitline assistance number or the Smokefree Environment Act Law.

Tobacco remains the number one cause of preventable death in the United States and around the world. Our event was one of many that happened nationwide to raise awareness of the problem of tobacco use in their state or community; encourage youth to reject the tobacco industry's deceptive marketing and stay tobacco-free; and urge elected officials to take action to protect kids from tobacco.

ASCC students who are part of the Health Occupations Students of America (HOSA) took part in the "Kick Butts Day" tobacco awareness drive with a banner that attracted the signatures of more than 150 students, faculty and staff at ASCC. Pictured here are (l-r) Sungne Lee, HOSA ASCC Chapter President Chesiah Javier, Reina Sotto, and Nicole Vergara. (Photo: J. Kneubuhl)



AMERICAN SAMOA COMMUNITY COLLEGE

Trades and Technical Department "Apprenticeship and Workforce Development (AWD)"

• March 2018 - Spring Session 2018:

In alignment with the American Samoa Community College, Workforce, Economic, and Community Development Governance Policy Statement; and, the Trades and Technical Mission Statement: "to upgrade skills of incumbent workers," the Apprenticeship and Workforce Development (AWD) program is pleased to report the following highlights:

- 43 enrollments for Spring Session 2018 by the first week of instruction;
- 6 Week Session in collaboration with the American Samoa Power Authority (ASPA) from Mondays to Thursdays 2:00 4:00pm exclusively for their employees, in the Welding Fundamentals and Metallurgy course;
- Star Kist Samoa continues to support the AWD program with employees registered in Welding and Computer classes;
- Computer course in office application programs attracted the interest of the ASG Department of Human and Social Services (DHSS), Department of Public Works (DPW) and the private sector, Star Kist;
- In the Automotive program, Mr. Arthur Breckterfield, CEO of Toyota ASCO Motors has pledged their support and enrollment of their technicians through the AWD program, followed by commitments by JIP Auto and DPW, and Dial-a-Ride.
- Other agencies and companies represented by individuals paying their course fees in this session are from the following:
 - National Park Services
 - Halecks Island Motors
 - o Samoa NAPA

AWD Achievements:

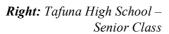
- 618 enrollments the since re-launching of the program in 2013;
- 490 Certificate of Completion awarded since re-launch in 2013;
- Successful rate of completion 85.2%; and,
- Job placement/Promotion 26.5% (based on Student Program Evaluation)

Teacher Education Department (TED):

Recruitment:



Left: Nu'uuli Vocational-Technology School – Senior Class





Left: Samoana High School – Senior Class

Right: Matafao Elementary School – TED Staff Outreach

Teacher Education/American Samoa Bachelors in Education Program (ASBEP) Outreach



Agriculture, Community and Natural Resources (ACNR):

Instructional Programs:

March 8, 2018: NUT 150 and PH 160 students were fortunate to hear a presentation from Dr. Nicola Hawley, an Assistant Professor of Epidemiology and Anthropology from Yale University - School of Public Health. She is currently conducting research in Samoa and American Samoa focusing on intervention programs in diabetes and obesity. Her presentation included an overview of her program and current projects, the obesity epidemic in Samoa and American Samoa, chronic diseases (diabetes, high blood pressure, etc.), and career opportunities and internships for students.



Research:

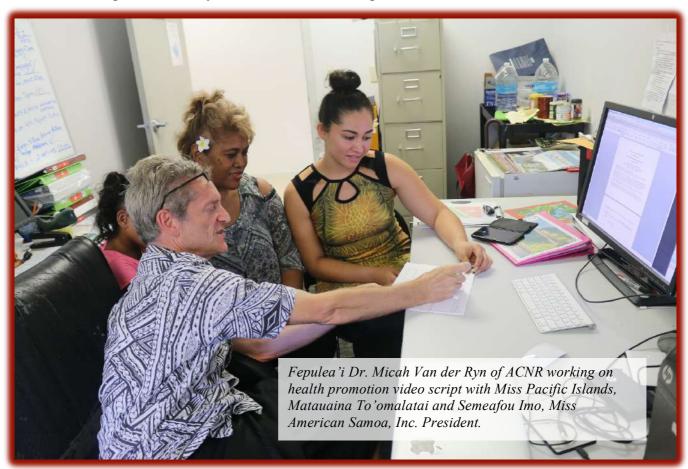
Improving Nutrition and Enhancing Food Security with Laupele Research and Extension

Edible hibiscus (Abelmoschus manihot) or laupele is a nutritious green leafy vegetable that is easy to grow in American Samoa. The ASCC-ACNR Agriculture Extension program has produced a poster explaining the nutritional benefits of laupele and the Expanded Food and Nutrition Education Program (EFNEP) staff have produced many recipes for cooking with laupele. ASCC-ACNR Research is attempting to learn more about the pests, diseases, best methods for growing laupele, and ways to process and package laupele so that it can be an item eventually found in local grocery stores. If laupele becomes an item commonly available in our local stores and on the school lunch program menu, this will be a positive step in improving diet and health, and in increasing sustainable agriculture and food security in American Samoa.



ACNR working with Miss Pacific Islands to Boost Healthy Living Message in American Samoa

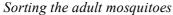
ASCC ACNR researchers gave a big sigh of relief in the aftermath of Hurricane Gita's impact on the Samoan islands. The ACNR research building and labs, including the newly refurbished roof, came through largely unscathed. The ACNR generator was able to maintain power to all the labs, including all the plant and insect growth chambers and freezers and refrigerators holding critical research materials. ASPA power and ASTCA phone and internet service was restored to the facility after only a day and a half of downtime. The research greenhouse and insectary in the back of the Land Grant station remained intact and required only minor repairs. The ACNR horticulture research program conducts much of its research in field plots on farmers' lands, and some of those plots were damaged. An ASCC ACNR taro variety trial in Taputimu was damaged when the roof of a nearby house was blown off and landed on top of the taro field. A newly planted tomato variety trial was also destroyed by the strong winds. Wind gusts up to 59 mph were recorded by a weather station located at the plot. Though recovery will take some time and a lot of work, and some research was lost in the storm, the researchers are grateful, as they are well aware that things could have been much worse.



ACNR and ASDoH Assess Community Health Threats

When questions arise about potential mosquito breeding sites and the health threat they may pose, ASCC ACNR, together with the American Samoa Department of Health's Environmental Health Services division (DoH EHS), can help assess the risk. This month the team with its DoH EHS colleagues responded to a request from Vailoa to assess an area of stagnant water that had developed in the village. Fortunately the only species present was not one that is known to carry disease in American Samoa. Residents were advised that improving drainage could help reduce the nuisance caused by these mosquitoes. But if they wish to protect themselves from diseases such as dengue they must work to eliminate the water-holding container habitats such as tires, buckets, drums, ice cream containers, etc. in which the species that carry these diseases multiply.







Larva of Culex annulirostris

Extension:

Outreach at Le'atele Elementary School

For the Disability Awareness Month, the ACNR Family& Consumer Science and the 4-H Youth Development Program conducted workshops for all students at the Le'atele Elementary School in Fagasa. For the Kick-Off day, the programs conducted workshops on Nutrition and Agriculture including food demonstration of laupele pizza and patties. On the final day, the FCS conducted a physical fitness activity and a healthy food demonstration. The 4-H conducted a tie-dye shirt activity for all 80 participants of the day.

The Nutrition and Food Safety workshop and activity taught students "My Plate" and the importance of handwashing. It also addressed the importance of "physical activity" through exercise, whether it is walking, daily chores, bicycling, swimming and any other form of sport encouraging movement. The need for weight management for living a healthier and happier lifestyle was also stressed.

The 4-H activities are conducted to empower and enhance youth through demonstrations and hands-on activities. Tie-dyeing a t-shirt is a simple process that produces a colorful unique result every time. The act of creating an item of clothing, something usually so much the province of the adult world, helps to give youth a sense of their own potential and, in its own small way, helps build confidence in their own abilities.



4-H Agent Ali'imau Petaia conducts a tiedye workshop with students and teachers of Le'atele Elementary School.

Samoan Studies Institute (SSI)

Flag Day Preparation:

Beginning in February 2018, the Samoan Studies Institute (SSI) led the effort to create and organize an appropriate and engaging program for the College's staff and students to perform during the Flag Day festivities. First, the SSI collaborated internally to compose a song specifically for the occasion, with lyrics relevant to both historical and recent events such as Cyclone Gita. With the song complete, the SSI organized a rigorous rehearsal schedule beginning in March. A portion of each work day was set aside to give the ASCC staff and students time to rehearse the performance of the musical piece, working alongside the young men and women of the Student Association for Faasamoa (SAFF). Rehearsals continued into April until the College's performance on Flay Day April 17, 2018.



O oe nei o a'u taeao. Today is yours, tomorrow is mine.





The Samoan Studies Institute faculty, staff, and Students Association for fa'aSamoa (SAFF) donated food and supplies to the College's Drive for students affected by Cyclone Gita as spearheaded by the ASCC Marketing Committee on March 9, 2018.

Galuega Fa'aliliu: Translation

- The SSI completed translations of our ASCC Marketing Committee Radio Ads on the March 26, 2018.
- The SSI answered a community question on March 26, 2018. :

Community Question:

"Can you please advise me on which is the most appropriate way to write fa'a Samoa in the middle of a sentence.

fa'a Samoa Fa'a Samoa fa'a Samoa Fa'a Samoa

There was uncertainty around the capitalization of fa'a and whether to italicize.

We will do what you suggest!"

SSI Response:

Talofa Sarah, you had asked something that is so tough, yet as an Institute, a decision must be made. We did have our translators look into this, and here are our findings.

Your question brought up the following issues:

- 1. Use diacritics or not;
- 2. Can 'faa' as a prefix stand by itself. Of course we know it cannot, and why then do we use a hyphen?

Galuega Fa'aliliu: Translation (continued)

3. But through time, we have shortened the writing of words so that faa-Samoa, became faasamoa.

This is what we at the ASCC Samoan Studies Institute will go with now: <u>faaSamoa or fa'aSamoa</u> – This is to make it correct and easier to use in the middle of a sentence.

Research:

Tusi Paia:

• Tusi Paia – Kalatia 2:14 "faa-Iutaia", Tito 1:14 "faa-Iutaia"

Pratt:

• "Faasamoa" (p.111)

Milner:

• "Fa'aSāmoa" Milner preferred by UH according to Mayer's comments in *Si Manu a Alii*.

Amerika Samoa:

- Fofo Sunia: "faaSamoa" in *Measina a Samoa* (p. 20, p. 62)
- American Samoa Historical Preservation "O fa'asamoa" in '*Tala mai le Nusipepa*' Accessible at: http://www.ashpo.com/index.php/component/content/article/63.html.

Apia:

- Oka Fauolo in 'O le Gagana o le Meaalofa in Faatautaiga Manusina ma Faasoa Faaleaoaoga' (pp. 7-11): "fa'a-Iutaia", "faa-anamua" (p. 7), "faa-Iutaia", "faale-ekalesia", "faa-Latina", "faa-Samoa", "faa-Eleni" (p. 10) Two usages
- (Tuiatua, p. 89) of the same book "faa-Samoa"
- Aiono Dr. Fanaafi Le Tagaloa "faasamoa", "faaperatania" (p. 42), "Faa-Latina", "Faa-Eleni", "Faa-Falani" (p. 73), "Faa-Samoa" (p. 74). "Faa-Peretania" (p. 108), "Faa-Tahiti" (p. 128) 'O la ta gagana.'
- Rev. Hough, *O le Faamatalaga o le Gagana Samoa* "FAASAMOAINA", "faa-Samoaina" (p. 50), "Faa-Samoa" (p. 58)
- Legislative Apia http://www.palemene.ws/new/parliament-business/daily-hansard/hansard-2013/.
 - o Tuilaepa 2013 Speech: speech in Hansard Palemene files: "Faa-Minisita", "Faa-Palemene"
 - o "Faa-Minisita", "faa-Tutuila" (p. 9), "faale-tausaga" (p. 6.)
 - o "Faa-Peretania" (p. 30)
- Tuilaepa/Peter Swains in 'Palemia Memoir' "Faasamoa", "fa'a Samoa" (p. 271)
- Tunimafono Apelu Aiavao 'Faasamoa aua le Nanu' "faaPeretania", "faaSamoa" (p. 75) **Two usages**
- Te'o Teuvale: "faa-Samoa" http://nzetc.victoria.ac.nz//tm/scholarly/tei-TuvAcco-t1-body1-d26.html and http://nzetc.victoria.ac.nz//tm/scholarly/tei-TuvAcco-t1-body1-d26.html and

UH Hawaii: Two usages

- Mayer: "faasamoa", "faaperetania" Faatautaiga a Manusina.
- Dr. Saili Doktor fa'a-Samoa in Ph.D., "Faa-Samoa and population movement from the inside out." (p. 371), etc.

<u>English Oxford Dictionary Online:</u> "fa'a Samoa" - https://en.oxforddictionaries.com/definition/fa%27a samoa]

Galuega Fa'aliliu: Translation (continued)

New Zealand (NZ):

- Tanuvasa Tavale NZ "fa'asāmoa" (p. 18, p. 25); also "fa'aeleni" (p. 25)
- Samoa Times faasamoa <a href="https://www.google.ws/search?hl=en-ws&source=hp&biw=&bih=&q=faasamoa+poo+le+faa-samoa%3F&gbv=2&oq=faasamoa+poo+le+faa-samoa%3F&gs_l=heirloom-hp.12...19345.26135.0.28795.26.9.0.14.0.0.405.1400.2-1j1j2.4.0....0...1ac.1.34.heirloom-hp..23.3.1135.XkdwARIJofc.
- Aoga Fa'a Samoa online: "Fa'a Samoa" http://www.aogafaasamoa.school.nz/about_us.html.

Professional Development

ASCC Le Bookstore Manager Mrs. Alofia Afalava attended a College Book Store Conference in Dallas Texas. The annual conference featured outstanding industry-leading education, social and formal networking, and face-to-face vendor meetings. Opportunities for institutional store networking and collaboration to expand the skills to improve the College's Book Store.

Professional Development

- Mr. Etuale and Physical Facilities Maintenance (PFM) Officer Lokeni attended a Heat Stress Workshop conducted by Lefua Amio Mavaega Luvu, ASCC-ACNR Farm Safety Coordinator.
- ASCC Procurement Officer Mrs. Jessie Suesue, Chief Information Officer (CIO) Mr. Donald Nelson, and PFM Officer Mr. Lokeni Lokeni attended the initial testing, and set up of the audio and visual equipment in Honolulu Hawaii. The trip had also finalized the procuring of additional lighting and equipment to be installed in the ASCC Multi-Purpose Center.













Web-Advisor Training:

The ASCC Finance Office conducted a Web-Advisor Training for ACNR Grant coordinators and managers in early March. The training centered on utilizing ASCC's Web-Advisor's online tools and features to track grant expenditures as well as to monitor their budget online. Emphasis centered on accountability and budget planning. ACNR training attendees included: Dr. Mark Schmaedick, Mr. Alfred Peters, Dr. Ian Gurr, Mrs. Molly Asifoa-Lagai, Ms. Mary Taufeteee, Ms. Rebecca Fiame, and Mrs. Pauline Tuitele-McFall. The Web-Advisor Presentation was led by the Chief Finance Officer Mrs. Emey Silafau-Toa and staff including Ms. Elsie Lesa, Mrs. Ashley Ah Loo-Felise, and Mr. Eleasalo Sialoi.

Human Resource Office

Reminders and Updates:

- Processed timely payroll to ensure compensation of all employees and to ensure those who were heavily involved with the GITA emergency and clean up were documented and compensated for FEMA/Disaster claims.
- Facilitated service learning training for Business Department Management class to provide awareness of and challenges in the recruitment process of ASCC. This provides the practical aspect of employing theory as discussed in class.
- Promptly reporting unforeseen incidents or mishaps to ensure wellness and safety of the ASCC students and employees.
- HR was involved in the Flag Day celebration preparation by preparing the uniform, participating in ASG Flag Day Committee meetings.
- Improved benefits administration process by standardizing the ASCC Timesheet Form.
- Provided an open door policy for all our employees who require information or guidance on their human resources support needs at ASCC.



Mr. Fale Tauala was presented with a Certificate of Appreciation Award for his 20 years of service to the College as a Campus Security Officer. ASCC President- Dr. Rosevonne M. Pato and HR Manager Ms. Silaulelei Safaigaalii presented the award and congratulated Mr. Tauala for his many years of commitment and dedication to the Mission of the College.