



“Taulogologo” Newsletter

Performance Evaluation Training



As part of HR's effort to develop awareness and serve employee's queries, an Employee Development presentation was held on 2/26/10. There were 18 participants from

various departments. Topics covered included Employee Development, Elements of Evaluation, Process of Evaluation. As one participant commented, *“the presentation was valid & informative, I would therefore like to see more discussions between supervisors and staff members throughout the process”*. These workshops are targeted at empowering and enlightening our employees. We welcome any suggestions and comments for improvement of services and trainings forthcoming.

Edition's Feature:

Samoa Studies Institute



This week we recognize and congratulate the efforts and hard work of the Samoa Studies Institute. The year started with yet another full schedule of academic programs and activities, outreach programs and multiple research programs to continue on from the previous year. We have been witnessing the fruition of these projects in their numerous publications with the lunar calendar as well as their most recent media production with KVZK entitled *“O Le Fala e Lalaga Pea”*.. They continue to reach out to the public to obtain views and opinions of the community as to how the SSI can further assist them. As Keseta Okenaisa Fauolo- the Director, commented *“our vision is to ensure continuity of fa'asamoa and for our college Samoan Institute to have a reliable reputation as another central source of information.”* If anyone needs further assistance from SSI, please visit the ASCC website and link onto the SSI Media Directory for more contact and information.

Interestingly, the SSI has been employing “Ghost Rider” the

cat which effectively takes the lead in mice/rat eradication. Incredible Cat!!

Manūteleina le alofaiva. Ia sāgai ane 'ai o le tai.

OSHA Representative 2/26/10

We were fortunate a week ago to have an OSHA Inspector, Mr Tamaiga Satele, who provided 30 participants in a workshop who attended from the public and private sector, with useful and important information about occupational safety and hazards. It is a reminder to us all to be safe and hazard free while at work and all around our community. Malo le Taulogologo. Fa'afetai tima'i.



Performance Evaluation Workshop Part II

The Part II of the Performance Evaluation Workshop will be held on March 12, 2010 for all who may have questions and concerns regarding the process. Topics to be covered includes, 'Increment steps of evaluation', 'Disciplinary actions' and 'Grievance process'.

HR Webpage on College Website

In employing technology as a medium to access HR information that may be required, and in collaboration with MIS Dept., we are creating a Webpage on the college website; the launch date of which will be announced in the next “Taulogologo” edition.

Job Opportunities

Career Service Announcements

Academic Affairs

English Language Institute Instructor (Until Filled)

Community Natural Resources (Land Grant)

Forestry Program Manager (Until Filled)

Contract Announcements

Marine Science Department

Marine Science Coordinator (Until Filled)

“Ia tulituli matāgau le ufi a le tamaitai”

~~Complete job description and application forms are available~~
from the HR Office.

Administrative Announcement

The tentative accreditation visit is scheduled for March 29 - April 1, 2010. The Director of Institutional Effectiveness is the contact person for any inquiries.

“Ia tulituli matāgau le ufi a le tamaitai”