

May 19, 2010



Human Resource Bi-Weekly Newsletter

“Taulogologo” Newsletter

Edition's Feature:



SPRING 2010 GRADUATE:

Congratulations to *Ms. Malaea Taisia Ale*. Malaea is a recipient of a Bachelor of Science Degree in Business from the Kaplan University. She is a member of the alumni association and currently working in the Finance Division as a Grant

Accountant and has been a humble servant of ASCC for five years.

Do not fear the future for you are the future, because of what you have achieved and what you will achieve.

Mr. Fanavai “Pelema” Uta

On behalf of ASCC faculty & staff, we would like to announce the retirement of Mr. Fanavai Uta. He began his career in 1983 as a Watchman and has now parted as a Security Officer II after his 26 years of service with the Physical Facilities Management Department. He has made an excellent contribution to ASCC and so we extend our deepest gratitude for all he has done for the College. We have enjoyed his involvement over the years, and he will be greatly missed by all. Happy Retirement and Best wishes, “Pelema!”



Personnel Action Report

Copies of the HR quarterly report have been provided to all Division Deans and Directors for review and planning purposes, in order to ensure that items assigned to the department for action are tracked and completed. The information provided addresses issues that are overdue and require the department's immediate attention. Please take time to review the

report and take action as requested. While we are continuously gathering staff and faculty evaluations, as well as other departmental recommendations and requests, this is a good time to say THANK YOU to everyone, for your support in this process.

HR Webpage on College Website

The launch date of the HR Webpage will soon be announced. “Taulogologo” will provide a special feature that week to cover the webpage content.

Job Opportunities

Career Service Announcement

Community & Natural Resources (Land Grant)

Plant Pathologist (Open Until Filled)

Forestry Program Manager (Open Until Filled)

Marine Science Coordinator (Open Until Filled)

Complete job descriptions and application forms are available from the HR Office.

REMINDER! ~ REMINDER!

Sexual Harassment Training III

A friendly reminder to all Invitees: the 3rd “Harassment Prevention Training” will be held at the Land Grant Conference Room. The session will commence at 2:00pm – 4:00pm. See you all there!!!

HR Suggestion BOX

We'd love to hear what you think of our services and any other employment issues. We welcome any suggestions for future editions. Please drop any ideas or concerns in the HR Suggestion Box next to the Business Office window, or contact the HR office at ext: 335/403/436/405.

Holiday!!

Memorial Day

>>> May 31 (Mon.)



"It is literally true that you can succeed best and quickest by helping others to succeed." Napoleon Hill